



Membership Refund Policy

We appreciate your interest in becoming a member of Work Wellness Institute; we value our members and strive to provide a positive experience.

This Membership Refund Policy outlines the terms and conditions under which refunds for membership fees may be granted by Work Wellness Institute. Please read this policy carefully before becoming a member.

Membership Refund:

Our membership purchases are non-refundable and non-transferable.

Unintentional duplicate payments:

If you believe you have made an unintentional duplicate payment, we are here to assist you in resolving the matter.

To qualify for a refund for a duplicate payment, please adhere to the following guidelines;

1. Refund Request Submission for duplicate payments:
 - Refund requests must be submitted within 30 days from the date of the duplicate payment.
 - All refund requests should be sent to membershipservices@workwellnessinstitute.org
2. Required Information:
 - Refund requests must include the member's full name.
 - Provide up-to-date contact information, including a valid email address and phone number.
 - Please include a brief explanation or reason for the refund request. This helps us understand the nature of the issue and process your request more efficiently.
3. Refund Approval:
 - Upon successful verification, we will initiate the refund process.
 - Refunds will be processed to the original payment method used for the transaction.

*Refund processing may take up to 10 business days from the date the request is received.

*Refund Method: Refunds will be issued using the same method as the original payment.

Work Wellness Institute reserves the right to modify or update this policy at any time without prior notice. Members are encouraged to review this policy periodically. By becoming a member of Work Wellness Institute, you acknowledge and agree to the terms of this Membership Refund Policy.

Thank you for your understanding and cooperation.

Work Wellness Institute Administration