

FAQ

Membership

What does the Work Wellness Institute Membership Program include?

- 350+ Lectures on Demand
- 18 e-Courses
- New monthly Lectures on Demand
- Accreditation opportunities across numerous topics
- Discounts for Work Wellness Institute virtual conferences throughout the year
- Work Wellness Institute Certifications for members only, including;
 - Work Wellness Institute Leadership Certification
 - o Work Wellness Institute Inclusivity Recruitment & Retention Certification
 - Work Wellness Ambassador Certification

How much does the Work Wellness Institute Membership Program Cost?

The Work Wellness Institute Annual Individual Membership costs \$250.

Who is eligible to become a member?

Every individual can become a member and access our educational resources.

Is my membership transferable to someone else?

Your Work Wellness Institute Membership is non-transferable.

How long does membership last?

Our Work Wellness Institute Memberships are annual.

What are the payment methods accepted to pay for my membership?

You can pay for your membership via Visa, Mastercard and Amex.



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How can I change my email address in my membership account?

Please contact our membership services team <u>membershipservices@workwellnessinstitute.org</u> via email to request to change your email address attached to your account.

Will I receive a receipt after my membership purchase?

You will instantly receive your receipt email confirmation after you make your purchase.

Do I need to be a member to earn one of the three Certifications?

Yes, you do have to a Work Wellness Institute member to earn our certifications. Please visit our <u>Certification page</u> to learn more information.

Certificates

How can I receive a certificate for a course that I have attended?

If you hold a membership with Work Wellness Institute, a certificate of completion will be sent to your email after meeting the requirements of the course or lecture on demand. Please note that a minimum 50-minute attendance is required to be eligible for a certificate of completion.

How can I receive a certificate for a live webinar that I have attended?

We no longer provide certificate purchasing services. Certificates are only provided to our Work Wellness Institute members. To receive a certificate for a live webinar that you have attended, we invite you to become our member.

Can I only purchase a certificate?

We no longer provide certificate purchasing services. Certificates are only provided to our Work Wellness Institute members. To receive a certificate, we invite you to become our member.

Where can I find more information on the certification streams?

Each member is qualified to work towards earning one of our three Certifications. For further details on the three different Certifications, please visit our <u>Certification page</u> or reach out to us at membershipservices@workwellnessinstitute.org



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How do I earn my certification?

Please visit our <u>Certification page</u> on how to earn one of our three Certifications.

Corporate Membership

How can I learn information about Work Wellness Institute Corporate Membership?

If you would like to learn about the Corporate Membership program and the unique benefits for your workplace, please reach out to us at <u>membershipservices@workwellnessinstitute.org</u> to schedule a virtual Q&A.

What does the Corporate Membership include?

- 350+ Lectures on Demand
- 18 e-Courses
- New monthly Lectures on Demand
- Accreditation opportunities across numerous topics
- Discounts for Work Wellness Institute virtual conferences throughout the year
- Work Wellness Institute Certifications for members only, including;
 - Work Wellness Institute Leadership Certification
 - Work Wellness Institute Inclusivity Recruitment & Retention Certification
 - Work Wellness Ambassador Certification
- Current year DEI calendar to ensure corporate and team member inclusivity.
- Optional Purchase Add-On: Senior Executive from Work Wellness Institute will speak one time during the year at a corporate AGM/Retreat/Team Building day on DEI Collaboration and How it Leads to Creativity OR on Leadership in Healthcare.

I have completed the Corporate Membership payment, what are the next steps?

An email will be sent to the corporate account holder with instructions for corporate membership roll out once the corporate membership payment is received.



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What is the difference between Corporate membership & Individual membership?

Corporate memberships are Corporate organizations that have partnered with the Work Wellness Institute to have access to membership benefits for all its employees. This membership includes additional perks beyond the individual membership. Voting rights at the Annual General Meeting are 1 vote per organization.

For more information regarding the unique benefits of a corporate membership, please reach out to us at <u>membershipservices@workwellnessinstitute.org</u>

Individual memberships are directly affiliated with the Work Wellness Institute and include voting rights at the Annual General Meeting. The list of individual membership benefits can be found at the top of the <u>membership page</u>

Do you have any further inquiries regarding memberships or certifications?

Please contact us at <u>membershipservices@workwellnessinstitute.org</u> for further information.