

THE ORGANIZATION

Established in 1985 the Work Wellness Institute is committed to making a difference in people's lives and creating a lasting future within the community through our research projects and educational programs. The Institute's focus is on inclusive occupational health, wellness and safety issues across Canada. Our goal is to conduct research and from that research develop evidence based programming for use by industry, academic institutions and employees themselves.

The Work Wellness Institute is a partner with numerous non-profit, community groups and academics throughout Canada who are devoted to the creation of workplace settings inclusive of all Canadians. As a research and education focused organization, we are home to researchers, librarians and curriculum development staff that aid in the advancement of our mission.

Mission:

We create healthy workplaces by turning research into practice

Vision:

Safe, healthy and inclusive workplaces for all"

Values:

Collaboration, Integrity, Inclusivity and Development"

THE POSITION

As a key member of Work Wellness Institute's Management Team, the Scientific Director reports to the President and Chief Executive Office of the Work Wellness Institute and helps to ensure the institute and is delivering world-class research.

The Scientific Director directs the administration, development, and promotion of all research within the organization and ensures that all research activities are conducted in a professional and ethical manner and that the advancement of knowledge is, wherever possible, is adopted into community practice and/or policy. The Scientific Director will network with academic institutions, funding agencies and government, as appropriate, to initiate and encourage scientific collaborations and support funding initiatives.

The role is 0.5 FTE representing 2 days per week.

KEY RESPONSIBILITIES

- Responsibility for research at the Work Wellness Institute
- Assist in the development and support strategic directions and short and long-term plans for research consistent with identified thematic foci and the strategic plan of the institute
- Establish and maintain research standards

- As a member of the management team, ensure a collaborative approach to research and innovation
- Liaise with pertinent academic institutions and community groups.
- Assist in the recruitment, coordination and administer the appointment and of research staff
- Assist in building the capacity for research within the organization.
- Work with the Director of Education and Development to develop mechanisms and opportunities for dissemination of research activities
- Assist in the development of an infrastructure to ensure scientific and ethical reviews of research, and the management of intellectual property
- Ensure the existence of a safe working environment
- Support and assist funding proposals.

QUALIFICATIONS

In order to successfully meet the objectives of the position, the following key qualifications are required and/or desired for the Vice President Research:

- Ph.D./Doctoral Degree in a pertinent discipline
- Current academic appointment to a recognized institution.

EXPERIENCE

- Extensive research experience. Track record of funding from external granting bodies, and dissemination of information generated

SKILLS

- Significant scientific and research acumen in both qualitative and quantitative methodologies.
- Knowledge and appreciation of granting processes and funding sources
- Excellent communication skills both written and verbal
- Excellent publication and presentation skills
- Excellent executive management capabilities
- Ability to communicate an inspiring vision of the future for research and enlist others in transforming that vision into reality
- Ability to promote teamwork and develop staff

TIMELINE

- Open until filled

APPLICATION PROCESS:

Please submit a resume via email to:

Dr. Cameron Stockdale

President & Chief Executive Officer
Work Wellness Institute
cstockdale@workwellnessinstitute.org